
Minutes of a meeting of the Association's Diving Division Management Committee held on 6 March 2024 from 09:00 – 16:00 at IMCA offices 66 Buckingham Gate London

Steve Sheppard	Helix Energy Solutions Group	Chair
Mike Jessop	OSC Marine	Vice-Chair
Adriaen Winckers	Bluestream	
Mark Hamilton	Boskalis	
Darren Brunton	KB Associates	Asia Pacific
Jerry Starling	Kreuz Subsea	
Everett Burton	Oceaneering	North America
Michel Teicher	Sistac	South America
Simon Binsted	Subsea 7	SMTT Forum Chair
Martin Yarrow	Subsea 7	
Andy Butler	Technip FMC	

IMCA Secretariat:

Jim Cullen	IMCA
Bill Chilton	IMCA
Kester Keighley	IMCA
Ali Macleod	IMCA
Peter Sieniewicz	IMCA
Dave Slater	IMCA
Roger Moore	IMCA

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy was drawn to the attention of all present.

2 Welcome and apologies for absence.

The Chairman welcomed the members of the committee to the meeting. Apologies were received from Sean Brunton (McDermott International)

3 Minutes of the previous meeting

There were no matters arising from the minutes that were not covered by existing agenda items.

3.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the Chair.

3.2 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items.

4 Un-minuted discussion of recent safety-related incidents.

An un-minuted discussion took place.

5 Review of progress with actions from previous meeting

A review of actions took place.

6 DDMC Objectives for 2024

The objectives for 2024 were discussed and finalised. The additional points were discussed:

IMCA D077: *Guidance on prevention and mitigation of lost bell emergencies*- SMTT to sponsor a work group from the DDMC on the duration of bell emergency lung powered scrubbers, which will include a review of IMCA D077. It was also agreed that the work group should consider information that could be included in the CPD app.

Action: D Slater; S Binsted

Sonardyne has taken the bell emergency beacon out of service following a report of concerns regarding the Ranger II tracker. Systems are in place to get this issue resolved, supported by trials by the manufacturer and a guidance note will be issued soon.

Action: R Moore/IMCA Survey Division

7 Underwater Ship Husbandry (UWSH) strategy

Three UWSH fatalities have occurred in 2024 at time of meeting. IMCA UWSH seminar has been confirmed for Marina Bay Sands, Singapore October 10, 2024. Speakers have been identified and contacted. Sponsorship opportunities remain open.

A discussion took place on the location and availability of recompression facilities and should be considered with recognition on identification of suitable systems.

8 T1 Membership update

T1 membership category withdrawn, as of 01 January 2024. An Information Note has been drafted and will be published when the bye-laws have been updated.

Action: B Chilton

9 Diving Training issues

9.1 D013 Review. Entry Requirements

A work group has been formed to review the prerequisites for a trainee diving supervisor to become eligible to sit the IMCA Diving Supervisor exam.

9.2 CPD topics for 2024

The proposed topics for 2024 were discussed.

9.3 Latest exam results

The latest exam results for 2024 were discussed.

9.4 IDRCF Closed Bell training review

Dive Plans for closed bell training have been agreed. Course duration based on the number of students on course is being reviewed.

10 Skill N Depth Presentation

DDMC would like to thank Antony Greenwood for providing an update on the development of SnD's logging and verification digital platform.

11 Proposed Change to D 018 Detail Sheet 25.1 Pressure Vessels for Human Occupancy

IMCA Secretariat to amend detail sheet 25.1 based on proposed text from M Jessop and A Butler and send to DDMC for review.

Action: B Chilton

12 Proposed Change to D010 *Diving Operations from Vessels Operating in Dynamically Positioned Mode*

Discussion on a vessel Critical Activity Mode (CAM) and Task Appropriate Mode (TAM) and how they are applied to a project.

Guidance and terminology relating to DP reference systems should be consolidated and included in one document rather than be spread over several locations. Discussion on whether two DGPS system are independent. This should be taken to Mark Ford, IMCA Marine & Quality Manager, for clarification

Action: B Chilton

13 Lung Powered Scrubber Capacity (SMTT)

This will be included in the revision of D077.

Action: D Slater

14 Liaison with other organisations

14.1 DMAC

The next DMAC meeting is scheduled for 02 May 2024.

There has been recognition that divers have been '*Doctor Shopping*' to get their medical(s). Standards for Medical Examiners of Divers appear to be inconsistent. Steve Sheppard will discuss with Steve Foreman HM Principal Medical Advisor.

Action: S Sheppard

14.2 DCBC

DCBC responses to Bryan McGlinchy's letters have been reviewed by the Secretariat and the matter closed.

14.3 HSE

Havtil the Norwegian regulator is planning a survey that plots the trends in risk levels in the offshore energy industry. Secretariat have facilitated propagation of the survey to IMCA Members.

14.4 ADCI

ADCI have approached IMCA to recognise their Closed Bell International Endorsement qualification.

Action: A Macleod

14.5 IDIF

Bill Chilton and Ali Macleod are not available to attend the next IDIF meeting due to other work commitments. Dave Slater and other DDMC members will attend.

Action: D Slater; DDMC members

15 Any other Business

15.1 Location of DDMC Meetings

The committee favour the majority of the DDMC meeting to be held at the IMCA offices in London.

15.2 High Pressure Water Jets

When a system has a diesel engine as a prime mover it is attached to the HP pump of a HP water jet system, via a manual clutch system. If the operator disengages the clutch while the unit is under load (i.e. high revs) the prime mover can then suddenly accelerate which can lead to damage as it would over rev. Suggestion that a cautionary note be added to IMCA D049.

Action: B Chilton

15.3 Diving Supervisor diving system familiarisation

There is the potential for a Diving Supervisor to qualify having only gained experience on one type of system. It was agreed that it is the contractor's responsibility for effective induction and familiarisation for the type of system the diving supervisor will be working on.

15.4 Dutch Diving Certificates

Adriaen Winckers provided an overview on the changes to diving certification in the Netherlands. Going forward the Netherlands Dive Centre Certification Institution will be the only institute that can issue diving related certificates.

15.5 European CE Discussions

Adriaen Winckers informed those present of potential for regarding categorisation of DDCs as medical devices by the Dutch military and concern that this may be introduced as an EU requirement. It is thought that DDCs typically used on commercial diving projects would not normally satisfy the proposed medical specification standards.

15.6 SPHL/Coastguard Exercise

Hosted by Subsea 7, 17 April. Dave Slater to attend from IMCA Secretariat

Action: D Slater

15.7 CO levels in EH40

Martin Yarrow arranged a meeting with UK HSE regarding the potential reduction of CO levels in EH40 and the potential effect that will have on a diving contractors' ability to meet the standard. HSE confirmed that there are no plans to reduce the CO levels in EH40.

15.8 Downhole explosives / firing guns

Brief discussion on downhole explosives / firing guns and suitability of DMAC12 *Safe diving distance from seismic surveying operations*. Steve Sheppard agreed to send details to Secretariat on control and handling of explosives.

Action: S Sheppard

15.9 Age profile of dive crews

DDMC members were requested to send dates of birth of their dive crews to Steve Sheppard and he would collate data and make available to those interested.

Action: DDMC; S Sheppard

16 Summary of action items

Action	Responsible	Target
Set up workgroup to review IMCA D 077 <i>Guidance on prevention and mitigation of lost bell emergencies</i> . Review should include overview of duration on the bell emergency lung scrubber	S Binsted D Slater	Update DDMC June 2024
Sonardyne bell emergency beacon / Ranger II tracker	R. Moore	Update DDMC June 2024
Release T1 membership note once IMCA bye-laws updated	B Chilton	March 2024
Open up IMCA registration scheme for in-water training schools	B Chilton A Macleod	April 2024
PVHO / D018 amend detail sheet 25.1 based on proposed text from M Jessop and A Butler and send to DDMC for review	B Chilton	April 2024
Guidance and terminology relating to DP reference systems should be consolidated and included in one document rather than be spread over several locations. Discussion on whether two DGPS system are independent. This should be taken to Mark Ford for clarification	B Chilton	June 2024
Discuss 'Doctor Shopping' allegedly taking place by divers to get their medical(s). Standards for MEDs appear to be inconsistent.	S Sheppard	Update DDMC June 2024
IMCA recognition of ADCI Closed Bell International Endorsement qualification	A Macleod	Update DDMC June 2024
Attend April IDIF meeting in Aberdeen	D Slater DDMC members	April 2024
Review possibility to update D049 to include cautionary note on prime movers/clutched on HP water jets	B Chilton	June 2024
SPHL/Coastguard Exercise: Hosted by Subsea 7, 17 April 2024. Secretariat attendance required	D Slater	April 2024
Send information pertaining to downhole explosives to Secretariat	S Sheppard	April 2024
Send date of birth information to S Sheppard for collation and presentation	DDMC S Sheppard	June 2204

17 Date and location of next meetings.

The next meeting will be held at IMCA's London Office on Wednesday 05 June 2024.

 S.C. Sheppard (Jun 11, 2024 09:00 GMT+1)	S. C. Sheppard	11/06/2024
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Signed as a true record

Name

Date







20240325 DDMC Minutes 06 March 2024

Final Audit Report

2024-06-11

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