

Minutes of a meeting of the Association’s Marine Renewable Energy Committee held on 13 November 2024 from 10:00 GMT via videoconference

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present.

2 Welcome and attendance

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Name	Company	May 2024	Sep 2024	Mmm-Y	This
Alan MacLeay	Seaway7	Attended	Attended	N/A	N/A
Charlotte Hjort	Maersk Supply	Attended	Apologies		
Fritz Wiedermann	Van Oord	Attended	Attended		
Ruurd Boersma	Actamarine	Attended	Attended		
Sebastiaan Janssen	Boskalis	Attended	Apologies		
Stephen Brady	Orsted	Attended	Attended		
Anthony Milligan	Scottish Power	Attended	Attended		
Aseem Dhingra	DNV	Attended	Apologies		
Maarten de Wit	Ampelmann	Attended	Attended		

Legend: ☑ Attended ☑ Part-Time S Substitute ✉ Apologies Absent N/A

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Name	Company	May -2024			
Charlotte Hjort	Maersk Supply	☑	☑	☑	☑
Sebastiaan Janssen	Boskalis		☑	☑	☑
Gareth Potts	RWE	S	☑	✉	☑
Billy Moss	BP				
Aseem Dhingra	DNV				

Also present or joining via videoconference were:

Rhys Jones

IMCA

Technical Advisor

3 Minutes of the previous meeting

3.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the Chair.

3.2 Actions of previous meetings

- M254 Working Group Updates - **On Going**
- IMDG code awareness discussion with HSS committee - **On track**
- Blade failure to be considered for 2025 - **On track**

3.3 Committee objectives 2024

- Review & revise IMCA M254 Guidelines for Walk to Work Operations: **On track**
- Finalize & publish revised IMCA234 Autonomous Maritime Radio Devices: **Complete**
- Facilitate an increase in safety flash submissions from members: **To be considered**
- Promote committee work by setting key objectives covering:
 - Media releases from activity of the group: **On track**
 - Safety Flashes relevant to the group: **On track**
 - External events attended on behalf of the group: **On track**
- Developing global strategic relationships focusing on:
 - Regulators & enforcement agencies: **On track**
 - Stakeholder partners: **On track**
 - Leading stakeholders in emerging markets: **On track**

3.4 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items.

4 Confidential safety discussion

An unrecorded confidential discussion was held to facilitate the sharing of lessons learnt regarding safety incidents. This discussion followed Chatham house rules and adhered to IMCA competition law compliance policy.

5 IMCA update

Rhys Jones with contributions from Jim Cullen and Mark Ford provided an update of recent IMCA news and future events including

- IMCA Focal Groups
 - East Asia: Rhys Jones gave an update on IMCA's activity including the joint event held 01/10/24
 - US Atlantic Coast: Rhys Jones gave an update on IMCA's activity including the joint event held 22/10/24
 - Japan: Rhys Jones gave update on IMCA's planned activity for 2025
- IMCA Global Summit is to be held 3rd and 4th of December 2024 in Utrecht. The finalised agenda is to include:
 - Introduction from IMCA
 - Keynote address day 1
 - Future trends in offshore energy markets
 - Panel debate & audience Q&A
 - Keynote address: Sustainability
 - Scope three: The next big challenge
 - Panel debate: Can our industry be truly sustainable?
 - Stream one: Sustainability:
 - Stream two: Vessels:
 - Sharing the findings: Workshops

- IMCA Awards
- Introduction from IMCA
- Keynote address day 2
- Future trends in offshore energy markets
- Panel debate & audience Q&A
- Keynote address: Sustainability
- Scope three: The next big challenge
- Panel debate: Can our industry be truly sustainable?
- Stream one: Sustainability:
- Stream two: Vessels:
- Sharing the findings: Workshops
- IMCA Awards
- IMCA Rigging and Lifting Conference was held 12th of September 2024 in Amsterdam. Mark Ford gave an overview of the event.
- IMCA Underwater Ships Husbandry Seminar was held 10th of October 2024 in Singapore. Rhys Jones gave an overview of the event.

6 Walk to Work Update & Guidance Revision

Rhys Jones, Maarten De Wit and Gareth Potts provided an update on the revision of IMCA M254 and report on the status of work from the M254 guidance revision editorial group and a an update the wider requirements to further improve safety performance regarding the use of motion compensated gangways.

The group was reminded that revision of the guidance would be the first stage of industry work in this area and further workstreams would be required in 2025, including but not limited to;

- Competence development aspects (GWO and OPITO have both been engaged to discuss)
- The potential for an incident reporting system
- The potential for operators log books
- Further consideration of telescopic speed recommendations

The revision of M254 is on schedule and due for completion in 2024.

The committee continues to request further updates of the working groups progress

Action: Rhys Jones

7 Diving in Offshore Wind

Rhys Jones outlined a request raised by DDMC as follows below;

A recent DDMC meeting raised the request for the MREC is to develop a new M document about the marine operations, and include a section on diving in offshore wind farms in the D014.

Rhys Jones outlined the possible scope as below;

Topics to address

Construction phase

- Marine coordination
- Subsea noise

Operational phase

- Marine coordination
- DP operations near wind turbines

- Blades (turning, rotating/heading changes)
- Permits
 - Shut down of wind turbine
 - Powerlines
- Safety training (re: C018)
- Subsea power cables (re: D079)

Reference Publications

G+ good practice guidelines:

- The safe management of small service vessels used in the offshore wind industry

IMCA publications

- C018: Basic Safety Training Requirements for Personnel Employed in the Offshore Renewable Energy Sector
- D079: Subsea Power Cables

Position in IMCA documentation

Options:

- a. Include in a new section in D014 under section 5.3; or
- b. Issue a new D-document for “Diving in Offshore Wind Farms”
- c. Issuing a new M-document for “Marine Operations in Offshore Wind Farms”

The group agreed this should be included in the 2025 workstreams

Action: Rhys Jones

MCA eCMID System

Jennifer Evans supported by Mark Ford gave the committee a presentation regarding the IMCA eCMID system covering the following areas;

- IMCA eCMID System overview
- Accredited Vessel Inspectors
- Recent Updates
- Inspection Template Updates

8 Partner updates:

Partner update were provided by:

- Beate Hildenbrand on G+
- Kerrie Foster on the Workboat Association
- Pete Lowson on the MCA

9 2025 Committee schedule

Rhys Jones presented a potential schedule for 2025 meetings as follows;

- Q1: 04/03/25 – Online
- Q2: 19/06/25 – Hybrid IMCA Office / Online
- Q3: 09/09/25 – Online
- Q4: 02/12/24 - Online

10 Any other business

No further business was discussed.

11 Summary of action items

Action	Responsible	Target
M254 Working Group Updates	Rhys Jones	Ongoing
Diving M document proposal to be progressed	Rhys Jones	31/01/25
Schedule for 2025 to be circulated and confirmed	Rhys Jones	31/12/24

12 Date and location of next meetings

The next meeting was agreed for the 04/03/25 via Teams

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Signed as a true record

Name

Date

DRAFT