

Minutes of a meeting of the Association’s Europe and Africa Regional Committee held on 1 April 2024 from 10:00 BST via videoconference

Members present or joining via videoconference are recorded in section 2, with the following also attending:

- Mary Ntamark (MN) IMCA
- Grace Ellsworth (GE) IMCA

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present.

2 Welcome and attendance

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Name	Company	19 Dec 24	16 Jan 24	30 Jan 24	25 Apr 24
Cintha Lopes (CL)	Simwave	Attended	Attended	Attended	Attended
Rolf Røssland (RR)	NUI	Attended	Attended	Attended	Attended
Andrew Laing (AL)	Unique	Attended	Attended	Attended	Attended
Jannie Scholtz (JS)	Marine Mackay	N/A	Attended	Attended	Attended
Ekkehard Stade (ES)	Global Maritime	Attended	Absent	Absent	Attended
David York (DY)	Saipem	N/A	N/A	Attended	Absent
JP Kearns (JK)	Stena	N/A	N/A	N/A	Attended

Legend:	<input checked="" type="checkbox"/> Attended	<input checked="" type="checkbox"/> Part-Time	<input type="checkbox"/> S Substitute	<input type="checkbox"/> Apologies	<input type="checkbox"/> Absent	<input type="checkbox"/> N/A
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3 Minutes of the previous meeting

3.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the Chair.

3.2 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items.

4 Feedback from Cape Town Event

MN shared the feedback IMCA received from the regional event in Cape Town in March. This feedback was very positive with 100% of respondents saying it was a good networking opportunity and it aided their understanding of the work IMCA does on behalf of its members. **JS** and **AL** who both attended the event agreed it was a very successful event that was well-attended with a great venue. However, both had feedback that there was an

opportunity for improvement in the future to publicise earlier. Visas can take 4-8 weeks in Africa, therefore it would be helpful to plan further in advance. It is possible this limited the attendance from members outside of South Africa. For the next meeting in Africa, **AL** suggested to expand on the Oil and Gas Markets of Namibia.

5 Next Regional Meeting

The committee had a discussion on the location and timing of the next regional meeting in Europe. It was recommended to situate it close to another event to make it more attractive and boost attendance. Some suggestions included:

- ONS in Stavanger,
- WindEnergy in Hamburg, and
- IMCA Global Forum in Utrecht.

The committee agreed it could be a good idea to have the next regional in Utrecht on the 2nd of December (the day before the IMCA Global Forum). **MN** and **GE** advised they will follow-up with the IMCA events team.

6 Membership

XOCEAN and Maersk Supply have both expressed interest in joining the committee. There were no objections, and the committee looks forward to their future participation.

7 AOB

A point was raised by **RR** whether Europe and Africa should be two different regions since it is unlikely for European members to travel to Africa and vice versus for a 1 or 2 day event. This may allow for the Africa region to get more individual attention, however, the committee advised this depends on whether there are enough members and interest in Africa to fill its own committee. **MN** advised that she will raise the idea with IMCA’s business development director of Africa to get their thoughts.

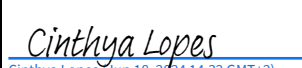
ES was keen to understand IMCA’s due diligence structure for contractors. **MN** to feedback.

8 Summary of action items

Action	Responsible	Target
Meet with IMCA events to discuss next regional	MN/GE	2 nd /05/2024
Discuss split of Europe and Africa with IMCA BD for Africa	MN/GE	17 th /05/2024
Provide feedback on IMCA due diligence structure	MN	3 rd /06/2024

9 Date and location of next meetings

4th June 10am BST via videoconference

 <small>Cinthya Lopes (Jun 18, 2024 14:32 GMT+2)</small>	Cinthya Lopes	18/06/24
Signed as a true record	Name	Date






Europe and Africa Regional Committee

Final Audit Report

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