
Minutes of a meeting of the Association's South American Regional Committee held on 26 January 2024 from 11:00 hrs UTC via videoconference

Those present or joining via videoconference:

John Chatten	Fugro	Chair
Daniel Marins	Subsea 7	Vice Chair
Pedro Guesse	Oceaneering	
Michel Teicher	SISTAC Sistemas	
Bart Kramer	TechnipFMC	
Michel Teicher	Sistac	
Renata Gomes	CBO Grouper	
Richard Purser	IMCA	
Paulo Veronesi	IMCA	
Ali Macleod	IMCA	
Jim Cullen	IMCA	

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present.

2 Welcome and apologies for absence

The Chair welcomed everyone to the meeting, and informed the members that Renata Gomes of CBO has now been invited to the Committee.

The members were also informed that IMCA has appointed a business development Director for the South America Region, and introduce Paulo Veronesi

3 Overview of work being carried out by IMCA

An overview of the work being carried out by IMCA was presented this included:

- DP 1 Recommended Practice document being developed – DP Committee
- Work Group formed for the 'Pull Back Vessel' Recommended Practice document, this group will contain members from OCIMF & GOMO, this demonstrates IMCAs commitment to collaboration with other organisations.
- An update of the work of the MASS Committee was given, it was enquired as to what work the MASS Committee was conducting with regards training. This will be taken back to the MASS Committee
- The V Chair asked what IMCA was doing to address issues with HOP (Human and Organizational Performance) as this is now on the radar of many industry players – Jim Cullen said it was an item of focus for the IMCA Safety Committee

4 Event Planning - for March in Rio

The event will consist of two parts, morning and an afternoon session.

4.1 Morning session – IMCA General

- General IMCA Update
- DP Event Reports
- HOP subjects – Petrobras – Committee Members
- Pullback Vessel Workshop – this can change into a HOP workshop

4.2 Afternoon session - Diving

- New IMO Diving Code
- Ship Husbandry.
- Presentations from Brazil Navy & Petrobras

Action: Committee/IMCA

Other ideas were solicited from the Committee Any other business

4.3 Business development

It is noted that the IMCA Team will be in country and will have a couple of days that can be leveraged for client visits/meetings, Paulo will facilitate locally with this .

Action: IMCA

5 Summary of action items

Action	Responsible	Target
MASS Training	IMCA – John Chatten	Feb 28 th
Co-opt Petrobras for HOP Presentation	Committee/IMCA	Feb 28 th
Co-opt Petrobras & Brazil Navy for Diving Presentation	IMCA/Committee	Feb 28 th
Develop sections in the Seminar program	IMCA/Committee	Feb 28 th

6 Date and location of next meetings

2nd February Teams

<i>John Chatten</i> <small>John Chatten (Jul 2, 2024 08:34 ADT)</small>	John Chatten	Jul 2, 2024
Signed as a true record	Name	Date







20240126 - Minutes of meeting

Final Audit Report

2024-07-02

Created:	2024-07-02
By:	Richard Purser (richard.purser@imca-int.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAM-Zk3yEBQVY1CXKFIFHDt2Yf4yZwY37q

"20240126 - Minutes of meeting" History

-  Document created by Richard Purser (richard.purser@imca-int.com)
2024-07-02 - 10:39:30 AM GMT
-  Document emailed to john.chatten@fugro.com for signature
2024-07-02 - 10:39:58 AM GMT
-  Email viewed by john.chatten@fugro.com
2024-07-02 - 11:33:32 AM GMT
-  Signer john.chatten@fugro.com entered name at signing as John Chatten
2024-07-02 - 11:34:38 AM GMT
-  Document e-signed by John Chatten (john.chatten@fugro.com)
Signature Date: 2024-07-02 - 11:34:40 AM GMT - Time Source: server
-  Agreement completed.
2024-07-02 - 11:34:40 AM GMT