
Minutes of a meeting of the Association's Europe and Africa Regional Committee held on 16 January 2024 from 13:00 GMT via videoconference

Those present or joining via videoconference:

Cinthya Lopes (CL)	Simwave	Chair
Rolf Røssland (RR)	NUI AS	Vice Chair
Jannie Scholtz (JS)	Mackay Marine	
David Bloom (DB)	IMCA	
Mary Ntamark (MN)	IMCA	
Grace Ellsworth (GE)	IMCA	

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy which was circulated before the meeting was drawn to the attention of all present by *GE*.

2 Welcome and apologies for absence

GE welcomed committee members and gave apologies for absences.

Apologies

Michael Stothard (MS)	Saipem
JP Kearns (JK)	XOCEAN
Andrew Laing (AL)	Unique Group

3 Minutes of the previous meeting

3.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the Chair.

3.2 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items.

4 Welcome new member

The committee welcomed Jannie Scholtz from Mackay Marine who introduced himself and gave insight to his professional background. The committee looks forward to working with him and benefiting from his technical expertise.

5 In-person meeting agenda and speakers

The venue proposed for the event is the Radisson Blu Waterfront in Cape Town which was available on Wednesday the 13th of March. The committee agreed to this proposed venue and date.

GE shared the updated draft agenda with the committee. There was a suggestion from the group to split the agenda into two days. **MN** advised she would have to check with IMCA's events team because this would require booking the venue for an extra day.

Post Meeting Notes

MN subsequently checked with events and IMCA management and regional events are approved for one day only- therefore the above suggestion will not be possible.

There are two confirmed speakers for the event, Mike Jessop on diving regulations and **CL** on DP.

MN provided the update that she has been in contact with the navy about their potential speaker and they will confirm participation by the 19th of January. Additionally, in advance of this meeting, **RR** contacted Egil Tjøland an Associate Professor in the Department of Geoscience and Petroleum at NTNU (The Norwegian University of Science and Technology) who is willing to speak on deep sea mining. This speaker is unconfirmed since the budget to fly a speaker from Norway has yet to be approved.

For additional speakers, **MN** offered to reach out to DNV, an energy company based in South Africa, to query whether they would be interested in speaking on the topic of the energy transition. **DB** also offered to speak with the Global Wind Organisation to see if they have any members who are developing offshore wind farms in South Africa who may be willing to contribute to the event.

For the event's panel discussion it was agreed that **JS** would be one of the panellists and that SAOGA (South African Oil and Gas Alliance) should provide suggestions from their membership for the remaining 3.

IMCA pledged to start the comms and advertise this event on the website by the 19th of January. Other action points from this discussion included **CL** sending a biography and photo of herself for the publicity of the event. Another meeting was set for two weeks' time (30th January) to check on planning and marketing of the event.

6 Summary of action items

Action	Responsible	Target
Check whether splitting event into two days is possible	MN	17 th /01/2024
Follow up with Navy for speaker	MN/GE	19 th /01/2024
Reach out to DNV for speaker on energy transition	MN	24 th /01/2024
Enquire with Global Wind Organisation for speaker	DB	24 th /01/2024
Speak with SAOGA about panellists	MN/GE	26 th /01/2024
CL to share bio and photograph with MN/GE	CL	21 st /01/2024
IMCA advertise event on website	IMCA comms team	19 th /01/2024

7 Date and location of next meetings

30th January 2024 at 12:00pm GMT

 <small>Cinthya Lopes (Feb 8, 2024 07:10 GMT+1)</small>	Cinthya Lopes	08/02/2024
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Signed as a true record

Name

Date

16 January 2024- Europe & Africa Regional Meeting Minutes

Final Audit Report

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