

Minutes of a meeting of the Association’s Environmental Sustainability Committee held on 5 December 2024 from 08:30am BST via videoconference

Members present or joining via videoconference are recorded in section 2, with the following also attending:

Mary Ntamark (MN)	IMCA
Giulia Luerti (GL)	IMCA

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present.

2 Welcome and attendance

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Name	Company	28-09-23	07-12-23	21-03-24	13-06-24	19-09-24	05-12-24
Nadia Aarab (NA) – Chair	DeepOcean	✓	Absent	✓	✓	✉	✓
Kai Thompson (KT) – Vice Chair	DOF	Absent	Absent	✓	✓	✓	✓
Stig Clementsen (SC)	DOF	✓	✓	✓	✓	✓	✓
Alexandra Monteiro (AM)	TechnipFMC	✓	✓	✓	✓	✓	✓
Jose Sanchez (JS)	TechnipFMC	✓	Absent	✓	✓	✓	✓
Laure Ascheri (LA)	SBMOffshore	✓	✓	✓	✓	✉	✓
Philippe Moulin (PM)	SBMOffshore	✓	Absent	Absent	Absent	✉	Absent
Pierluigi Nunzi (PN)	Saipem	✓	Absent	✓	Absent	✓	✓
Jiska Verhulst (JV)	DEME	✓	Absent	✓	✓	✓	✓
John Butler (JB)	Global Maritime Consultancy	✓	✓	✓	Absent	✓	✓
Shane Jakeman (SJ)	Helix	N/A	N/A	✓	✓	✓	✓
Elizabeth Castrillon (EC)	Boskalis	Absent	Absent	✓	✓	✓	✓
Elena De Lazzari (EL)	AllSeas	✓	✓	✓	✓	✓	✓
Arjen Leendertse (AL)	Subsea7	✓	✓	✓	Absent	✓	✓
Shivani Yereddi (SY)	McDermott	Absent	✓	Absent	✉	✓	✓
Peter Burger (PB)	Fugro	Absent	Absent	Absent	✓	Absent	Absent
Jetro Dam (JD)	Heerema	N/A	N/A	N/A	N/A	N/A	✓
Frederic Siohan (FS)	Bourbon	N/A	N/A	N/A	N/A	✓	Absent

✓ Attended
✓ Part-Time
S Substitute
✉ Apologies
Absent
N/A

3 Minutes of the previous meeting

3.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the Chair.

3.2 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items. **GL** mentioned that if anyone wants to submit a case study for underwater noise, they are welcome to. **MN** thanked Helix for their comments on the Scope 3 document

4 Changes within ESC

JD new member of ESC committee from Heerema introduced himself. He will replace Meike Kolthof who left the committee at the beginning of November. The members welcomed him.

5 Updates from Work Groups/Dashboard

NA thanked the committee for their hard work and on what has been achieved so far and what was on track including but not limited to: Completed and published the revised ES Code of Practice, Circular Economy Webinar, delivered and environmental award for the members.

On track for 2024 included the Scope 3 Guidance document, the Underwater Noise document and the ES self-assessment tool.

Marielle Scalé-Goettsch (**MG**) from Boskalis attending for **EC** shared the feedback that at the Global Summit when the awards were presented it would have been nice to know more about what the projects entailed. **NA** added that in future the winners should share a slide on the project to share best practices.

6 Committee Strategy

NA updated the committee she presented the committee' objectives to the IMCA in meeting on the 2nd of December and detailed below:

1. Enhance our members understanding of environmental reporting and disclosure (e.g. CSRD)
2. Relaunch the IMCA ES Self-Assessment tool and raise awareness
3. Develop a joint initiative with supply chain and circular economy engagement on environmental sustainability
4. Enhance our members understanding of the nature-based designs and solutions guidance
5. Establish an E-learning platform
6. Sharing best practices (e.g. podcast series, bulletins, partner's collaborations)

The board Feedback was positive, however said 6 objectives for a year are many and directed the committee to focus on the first 4 with 5 and 6 being future projects. **JV** asked if the board was specific about the content of the e-learning whether on CSRD or nature-based solutions. **NA** said that the board agreed with CSRD as a topic. **MN** mentioned that the circular economy workgroup agreed to have a 6/7 pages document on CSRD E5.

KT opened the strategy discussion and stated that currently the committee has 3 workgroups and utilise the ES expertise to develop technical guidance for knowledge sharing. For next year and beyond the group will need to consider what the future looks like such as what we want to focus on, challenges and opportunities and more.

As part of the Strategy the following were discussed:

SC mentioned that the main purpose of these guidelines is to develop them together instead of individually developing them in each company.

MN outlined what IMCA she had collated from the different workgroups objectives discussions for 2025.

- For LBW there is a lot of focus on nature metrics, biodiversity net gain, pollution prevention with the view of a high-level paper to help smaller contractors to consider these topics in operational settings.
- The circular economy workgroup and supply chain will collaborate to bring the industry together.

LA asked if IMCA receives regular feedback on previous guidance from members what the members wants and needs. **NA** added that IMCA stakeholder engagement and communication was an area of improvement to which **MN** responded that IMCA is working on a membership survey that will go out to members in February and to make the communication process robust.

JB reiterated the importance of asking members what their challenges on the ESG side of things are. **MN** said that this will also be included in the IMCA survey as previously stated and that a GAP analysis could be done after the results are done to see if the committee is targeting the right areas.

Furthermore, **MN** asked the committee if the committee want to expand into ESG, share best practices similar to the IMCA safety flashes or through podcasts. **JV** stated that double materiality is one of the topics that draws the most attention in the companies, therefore it is important to have a common ground on what are the material topics for the industry with the view of topics like transition plans, taxonomy and climate resilience. **NA** added that the committee members are operating in the marine therefore some topics are material to all, and in that case the committee should focus on those when thinking of the objectives. **AL** supports the idea that the group should not try to cover the whole ESG but focus on ES only. Being careful to not infringe in other committees work but collaboration is key. **He also** supports the 4 objectives directed by the board. **NA** agreed

AM agreed on collaboration with other functions as finance and procurement. **PN** agreed on CSRD focus and sharing the double materiality outcomes. **JS** mentioned that Helix and the Americans are more focused on the SEC topics and if CSRD will cross over. 90% of their emissions are from vessels so they would like to focus on a heat map for alternative fuels etc. **MN, NA** and **SC** mentioned that each company has different challenges priorities, but the only focus shouldn't be just the CO₂ emissions.

7 Next In-Person Meeting

MN proposed March as a possible time to meet in person and if anyone can host. **KT** mentioned that March is not a good time as it is the month that companies need to deliver on CSRD and other sustainability annual reporting, therefore April and May might be better. The group agreed on end of April **MN** and **GL** will send a poll to see if anyone is willing to host. 2 days seems to be right amount of time agreed. **NA** asked for feedback on the previous in person meeting, this will be included in the poll.

8 ES Self-Assessment tool

KT emphasized the importance of the Self- Assessment tool in terms of determining where each organisation sits especially now with the new website. He suggested that when this goes out in 2025 it is important to engage with key internal stakeholders and discuss the Self-Assessment feedback. Having one response from each company is very useful to gather information on sustainability. The group agreed that the best timing to relaunch this will be

May with comms prior to the launch. Some questions might be adjusted based on CSRD and this will be part of the scope of work for the work groups.

9 Any other business

SC announced **MN** secondment in DOF to follow the CSRD process and build competence in IMCA.


Marco Schut from n-Sea is interested in joining the ESC committee. He will go through the proper process, but the committee is ok with this if he is accepted.

10 Summary of action items

Action	Responsible	Target
Meeting with Comms to plan launch Self-Assessment tool for May (Feb comms back-to-back)	MN/GL	17 th /12/2024
Send out a Poll for next face to face meeting	MN/GL	13 th /01/2025
Enquire whether they can host face to face meeting	All members	End of January
Meeting with Helix Scope 3 comments	MN	20 th /12/2024
Include ES questions in IMCA survey	MN/GL	23 rd /01/2025

11 Date and location of next meetings

April 2024, exact date TBC

	Nadia Aarab	18 th December 2024
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Signed as a true record

Name

Date