

Minutes of a meeting of the Association’s Environmental Sustainability Committee held on 13 June 2024 from 10:30am BST via videoconference

Members present or joining via videoconference are recorded in section 2, with the following also attending:

Mary Ntamark (MN)	IMCA
Lee Billingham (LB)	IMCA
Roger Moore (RM)	IMCA
Grace Ellsworth (GE)	IMCA

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present.

2 Welcome and attendance

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Name	Company	28-09-23	07-12-23	21-03-24	This
Stig Clementsen (SC)- acting chair	DOF	☑	☑	☑	☑
Nadia Aarab (NA)	DeepOcean	☑	Absent	☑	☑
Kai Thompson (KT)	DOF	Absent	Absent	☑	☑
Meike Kolthof (MK)	Heerema	☑	☑	☑	☑
Alexandra Monteiro (AM)	TechnipFMC	☑	☑	☑	☑
Jose Sanchez (JS)	TechnipFMC	☑	Absent	☑	☑
Laure Ascheri (LA)	SBMOffshore	☑	☑	☑	☑
Philippe Moulin (PM)	SBMOffshore	☑	Absent	Absent	Absent
Pierluigi Nunzi (PN)	Saipem	☑	Absent	☑	Absent
Jiska Verhulst (JV)	DEME	☑	Absent	☑	☑
Hannah Crutchley (HC)	Global Maritime Consultancy	☑	✉	☑	☑
John Butler (JB)	Global Maritime Consultancy	☑	☑	☑	Absent
Shane Jakeman (SJ)	Helix	N/A	N/A	☑	☑
Elizabeth Castrillon (EC)	Boskalis	Absent	Absent	☑	☑
Elena De Lazzari (EL)	AllSeas	☑	☑	☑	☑
Arjen Leendertse (AL)	Subsea7	☑	☑	☑	Absent
Shivani Yereddi (SY)	McDermott	Absent	☑	Absent	✉
Peter Burger (PB)	Fugro	Absent	Absent	Absent	☑
Ezrah Schraven (ES)	Fugro	☑	☑	☑	N/A

☑ Attended	☑ Part-Time	S Substitute	✉ Apologies	Absent	N/A
------------	-------------	--------------	-------------	--------	-----

3 Minutes of the previous meeting

3.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the acting Chair.

3.2 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items.

4 Work Group Updates

The following discussions during this meeting were recorded and can be found here: [20240613 Environmental Sustainability Committee Meeting- Recording.mp4](#).

Life Below Water

LA updated the committee on the Life Below Water work group's 2024 deliverables which include:

- producing an information note on marine biodiversity net gain and
- a guidance document on underwater noise.

The information note is complete and will be published shortly and the guidance document is on schedule to be completed and published by November. The work group is currently seeking case studies from the ES committee on underwater noise mitigation. It would be greatly appreciated for member companies to share best practise using the template found here: [Underwater noise case study template.docx](#).

EC mentioned that Boskalis has a new acoustic engineer and underwater noise expert starting this summer and requested they be involved. The work group expressed they would be glad to have them on board and would benefit from their added expertise.

Supply Chains

MN gave an update on the Supply Chain work group. Their guidance document is complete and scheduled for publication before the end of June.

The guidance document can be found here: [Guidance on estimating supply chain scope 3 emissions - Rev 6.pdf](#)

EC informed the group that they will be stepping back from endorsing this guidance document and have raised this with the IMCA CEO.

Post Meeting Notes:

The topic of scope 3 and this guidance document is an agenda item for the next board meeting. **MN** and **GE** will keep the committee informed on these ongoing discussions.

Circular Economy

JV updated the committee that the Circular Economy work group's objective for this year is to hold a webinar to further disseminate the message of the guidance document and share industry best practice. The webinar is scheduled for the 18th of September and the planned agenda includes:

1. Introduction from IMCA
2. Introduction to circular economy topic from external expert

3. Case studies
 - a. Offshore operational/engineering best practices
4. Q&A

5 Leadership and election

An election was held during the meeting to vote for a new chair and vice-chair of the committee. The two candidates standing for election were **NA** and **KT**.

NA was voted chair and **KT** vice chair. The committee offered congratulations to both candidates and are excited to progress with the new leadership.

6 Changes within IMCA secretariat

The committee was notified that **GE** will be leaving the IMCA secretariat at the end of August to start a PhD. **SC** thanked her for her contribution to the committee's work and wished her luck with her future endeavours. **MN** reassured the group that IMCA is actively seeking a replacement to ensure that the transition is seamless.

7 Self-assessment

A new self-assessment tool that is aligned with the updated ES Code of Practice is planned to be rolled out with the new IMCA website. **MN** and **GE** created a proposal of revised questions, along with the workgroups which was shared with the committee prior to the meeting. All members are encouraged to review these questions and provide feedback. The proposed questions can be found here: [self-assessment revision.xlsx](#)

It should be noted that the timeline for the new self-assessment is highly dependent on when the new website goes live. **MN** and **GE** will keep the committee updated.

8 Environmental sustainability flashes

Similar to the concept of IMCA safety flashes, the idea of environmental sustainability flashes is being pursued and will be part of the new IMCA website. A template for submissions can be found here: [Template Environmental Sustainability Flash.docx](#). More information on this initiative will follow after the launch of the new website.

9 GHG committee update

LB, from the IMCA secretariat, gave an update on changes within IMCA's structure and the GHG committee's current workplan (see appendix figure 1). **LB** is now the Director of Strategy and Energy Transition overseeing the ES, GHG and MPRA committees.

LB also provided a GHG update as follows:

- GHG committee's objectives (three themes of knowledge sharing, best practice, and advocacy)
- organised GHG forum event on the 10th of April in Papendrecht
- presented at the IMCA DP conference on the 21st of May in Amsterdam
- issued information notes on decarbonisations centres, and tracking green technology

- Upcoming in **June** the GHG committee has a Client Developer forum on the **19th** and a Vessel Efficiency Workshop on the **25th**
- Discussions are ongoing for more topic specific workshops on subjects such as electrification, alternative fuels, and ports and infrastructure

10 CSRD

The committee continued the conversation on the EU's Corporate Sustainability Reporting Directive (CSRD) and how IMCA can best assist its members with this challenging regulation.

NA and **JV** noted that this new reporting will require increased collaboration between different departments within organisations and will have particularly strong entanglements with finance and accounting teams. **SC** raised the point that there are areas within ESRS such as the social standards that IMCA does not clearly cover. **LB** advised that the MPRA committee is probably the most relevant group for questions regarding human rights.

PB also shared Fugro's experience and that they have been working hard on CSRD over the last year. They commenced the journey with double materiality to determine which ESRS standards were recommended and applicable to their organisation. Secondly, they engaged with stakeholders to ensure strategy alignment and finally they will monitor to ensure their choices continue to add value and remain practical.

This topic will be discussed further with the new committee leadership and a proposal for next steps will be made at the next meeting.

11 Any other business

IMCA committees dashboard

For the members reference, GE shared the IMCA committees dashboard which includes 2024 deliverables from all the IMCA committees and progress. This can be found here: [Dashboards 2024.xlsx](#)

Sustainability awards

MN informed the committee that IMCA will be holding awards in the following categories, safety, sustainability, and ProjectGHG. These will be featured during the Global Summit in December with submissions opening in the next few weeks.

ROVs and Environmental friendly oils

RM, the IMCA technical adviser from the ROV committee, shared that his committee is planning to revise the IMCA guidance document RO19 on environmentally friendly oils. The ROV committee is seeking input from other groups such as ES to improve this document. The ES committee are keen on providing feedback on the document. **RM** will be in touch when this work progresses.

Early Careers Ocean Professionals (ECOP)


IMCA received a call to action from Paula Garcia from Fugro who presented at the in-person ESC Stavanger meeting. She is requesting all committee members to share internally within their organisations an opportunity for individuals early-on in their marine careers called the Early Ocean Professionals Network Programme under the UN Ocean Decade. This programme aims to empower the next generation of ocean leaders by elevating and strengthening the diverse perspectives of new generations of ocean professionals in global ocean sustainability and stewardship challenges. As part of this network, the newly created Private Industry ECOP Task Team is inviting all ECOPs that are active in the marine private industry to join. To learn more or sign up to the task team, individuals should visit the following website: [Private Industry Task Team – ECOP Programme \(ecopdecade.org\)](https://ecopdecade.org).

12 Summary of action items

Action	Responsible	Target
Submit underwater noise case studies	All members	11 th /07/2024
Provide feedback on self-assessment questions	All members	11 th /07/2024
Discuss how IMCA can assist its members on CSRD	NA/KT/SC/MN/GE	10th/09/2024
Share internally ECOP opportunity	All members	19 th /06/2024

13 Date and location of next meetings

19th September 2024 at 11:30am GMT

 Nadia Aarab (Oct 22, 2024 08:47 GMT+2)	Nadia Aarab	22/10/2024
---	-------------	------------

Signed as a true record

Name

Date

14 Appendix

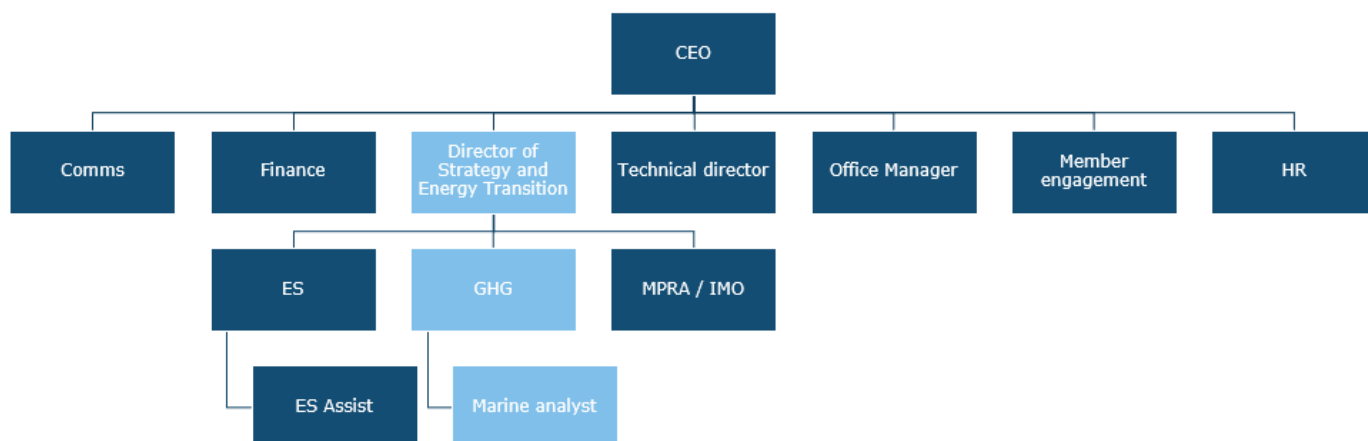


Figure 1: New IMCA secretariat structure






Environmental Sustainability Committee

Final Audit Report

2024-10-22

Created:	2024-10-14
By:	Giulia Luerti (giulia.luerti@imca-int.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-PG_PcCz7xw4ImOMiNXdnKmr7UI0ne3n

"Environmental Sustainability Committee" History

-  Document created by Giulia Luerti (giulia.luerti@imca-int.com)
2024-10-14 - 2:20:00 PM GMT
-  Document emailed to Nadia Aarab (nadia.aarab@deepoceanogroup.com) for signature
2024-10-14 - 2:20:09 PM GMT
-  Email viewed by Nadia Aarab (nadia.aarab@deepoceanogroup.com)
2024-10-22 - 6:41:40 AM GMT
-  Document e-signed by Nadia Aarab (nadia.aarab@deepoceanogroup.com)
Signature Date: 2024-10-22 - 6:47:11 AM GMT - Time Source: server
-  Agreement completed.
2024-10-22 - 6:47:11 AM GMT