

Minutes of a meeting of the Association’s Environmental Sustainability Committee held on 19 September 2024 from 10:30am BST via videoconference

Members present or joining via videoconference are recorded in section 2, with the following also attending:

Mary Ntamark (MN)	IMCA
Iain Grainger (IG)	IMCA
Giulia Luerti (GL)	IMCA

1 Competition law compliance policy

The IMCA Competition Law Compliance Policy, which had been circulated with the meeting agenda, was drawn to the attention of all present.

2 Welcome and attendance

The chair welcomed members to the meeting. Apologies for absence were recorded, with the latest meeting attendance now as follows:

Name	Company	28-09-23	07-12-23	21-03-24	13-06-24	19-09-24
Nadia Aarab (NA) – Chair	DeepOcean		Absent			
Kai Thompson (KT) – Vice Chair	DOF	Absent	Absent			
Stig Clementsen (SC)	DOF					
Meike Kolthof (MK)	Heerema					
Alexandra Monteiro (AM)	TechnipFMC					
Jose Sanchez (JS)	TechnipFMC		Absent			
Laure Ascheri (LA)	SBMOffshore					
Philippe Moulin (PM)	SBMOffshore		Absent	Absent	Absent	
Pierluigi Nunzi (PN)	Saipem		Absent		Absent	
Jiska Verhulst (JV)	DEME		Absent			
Hannah Crutchley (HC)	Global Maritime Consultancy					
John Butler (JB)	Global Maritime Consultancy				Absent	
Shane Jakeman (SJ)	Helix	N/A	N/A			
Elizabeth Castrillon (EC)	Boskalis	Absent	Absent			
Elena De Lazzari (EL)	AllSeas					
Arjen Leendertse (AL)	Subsea7				Absent	
Shivani Yereddi (SY)	McDermott	Absent		Absent		
Peter Burger (PB)	Fugro	Absent	Absent	Absent		Absent
Frederic Siohan (FS)	Bourbon	N/A	N/A	N/A	N/A	

Attended
 Part-Time
 Substitute
 Apologies
 Absent
 N/A

3 Minutes of the previous meeting

3.1 Approval of the minutes

The minutes were agreed and were duly signed as an accurate record by the Vice Chair. **KT** urged members to submit case studies for the Underwater Noise Guidance.

3.2 Matters arising from the minutes not covered by the agenda

There were no matters arising from the minutes that were not covered by existing agenda items.

4 Changes within ESC The International Marine Contractors Association

The following new members were introduced and welcomed by the committee.

GL, Assistant Technical Adviser – Environment and Sustainability in IMCA.

FS Standards & Innovation Director Bourbon.

5 Board Updates on Scope 3

IG expressed gratitude to the committee members for their time and dedication. He gave Board Feedback on Scope 3 as follow:

- It is recognised that there has to be improved communication and a stronger link between the committees and the board. One role of the new Director of Strategy and Energy Transition is to co-ordinate the interfaces between the GHG, ES and MPRA functions and improve communications.
- The process by which IMCA identify new documents will be better managed in its earlier stages (share synopsis with other committees and the board). Revise IMCA document creation process including using the dashboard, to get board's feedback in early stages.
- IMCA Legal committee input is fundamental and will be solicited in earlier stages of document development when sensitive corporate issues are identified.
- The guidance document will be renamed as informative and less prescriptive.
- Best practices to be renamed as case studies.
- Interpretation of regulations to be removed.

He also mentioned the launch of Future IMCA at Global Summit and urged members to join this great event.

The committee view on the board feedback is noted below:

SC reiterated that the guidance is of high quality, and it targets not only marine companies but multinational companies. He highlighted the need to learn from previous lessons learned within IMCA and be the front runners in environment and sustainability. Also due to the current environmental crisis, it was important that the board leadership comes up to date with environmental and sustainability issues. This was the first year some members were reporting about Scope 3 and there is a lot to learn.

EC was appreciative of **IG** acknowledgment there is going to be more communication and collaboration between committees.

MK asked about **IG**'s strategy for overcoming additional bureaucracy whilst upholding IMCA's governance structure to which **IG** reassured the committee it was the board's intention.

KT enquired about the board's vision for the ES committee, **IG** said that they were focusing on compliance without creating additional regulations unless in regions where regulatory requirements were lower than the IMCA Standards.

AL highlighted that the current landscape is a constant changing environment and there is a need to adapt with time.

Work Group Updates

The following discussions during this meeting were recorded and can be found here: [20240919 Environmental Sustainability Committee Meeting](#).

Supply Chain

PN reiterated what **IG** said about the Scope 3 document. The board comments will be discussed with the Supply chain group on 15th October. The new version of the document will be shared with the ESC members- Nov with a planned release for end of this year.

Life Below Water

JB provided updates as follows:

- Marine Biodiversity Net Gain Document was issued in June.
- There was new revised structure for the Underwater Noise document now chapters include: Background, Legislation, Source of Noise, Impact of underwater noise and Noise Mitigation.
- Call to action to share case studies for noise mitigation with technologies, evidence and visuals of results.

AM enquired if the document with the board and other committees. **MN** confirmed engagement with other committee including MPRA and KPI dashboard which is shared with the operational committee and board. This final document will be shared with the MPRA and Marine Committee for review.

Circular Economy

MN gave feedback on the Circular Economy webinar took place on the 18th of September.

- 56 registered participants and 26 attendees.
- **IG** CEO of IMCA, Veerle Labeeuw from Circular Flanders and Daniel Biegel from Heerema were guest speakers.
- Recording will be shared.

JV thanked the IMCA secretariat and workgroup members for the webinar preparation. IT issues were highlighted and taken into consideration for future webinars as lessons learned.

SC recognised the good job done with the webinar and the insightful presentations.

6 Committee Strategy

KT outlined the strategy for 2024: - Appendix 1. 2025 Strategy will be discussed in detail.

For 2025 and onwards ESC to use their expertise to develop other technical guidance and keep sharing their knowledge. Moving forward **KT** urged that we need to consider what the committee will look like in the future and

what role should it play in the marine contracting industry. **MN** suggested to use the next meeting for focus strategy planning and discussion. The committee agreed.

7 Tackling Reporting Landscape

JV shared DEME experience with CSRD reporting to which companies are required to report on 2024 in 2025 for the first time. It is complex learning journey with different stakeholders.

DEME in April 2023 undertook a detailed GAP analysis to understand which department needs to be involved.

Key learning points:

- Organisation (governance, project approach, involve auditor at the right time on the right topics).
- Start early with Double Materiality Assessment.
- Provide ample time to convert KPIs to the ESRS KPIs.
- Don't get lost in the details and stay pragmatic.

KT asked about **JV** experience with external consultants for CSRD. **JV** highlighted the importance to have a very well-defined scope and strategic sensitivity within the company and with consultants to make progress.

8 Next In-Person Meeting

Members should think about the next in person meeting, where and when will take place and who will host it for 2025.

Members who would like to volunteer to host the committee should contact **GL** and **MN**.

9 Other topics

MN informed members that ES Self-Assessment Tool is ready to launch with the new IMCA website. ES Bulletin will also be launching with the new website and needs input from members.

10 Any other business

A poll will be undertaken to determine which members are attending the IMCA Global summit on the 3-4 December at Utrecht. This is to determine the possibility of having the next ESC meeting in Utrecht (In person/ hybrid).


11 Summary of action items

Action	Responsible	Target
Submit underwater noise case studies	All members	23 rd /10/2024
Flag Underwater Noise document to MPRA committee	MN/GL	October ending
Share new version of Scope 3 Document with ES committee	MN	5 th /12/2024
Share Webinar recording	MN/GL	27 th /10/2024
Agenda for next meeting focus Strategy planning	MN/GL	5 th /12/2024

Re-share ES bulletin template for case studies	MN and all members	5 th /12/2024
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12 Date and location of next meetings

5th December 2024 at 11:30am GMT

 Nadia Aarab (Nov 7, 2024 18:15 GMT+1)	Nadia Aarab	07/11/2024
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Signed as a true record

Name

Date

13 Appendix 1. Environmental Sustainability KPI

Committee:	Environmental Sustainability				
Chair:	Vacant	IMCA lead:	Mary Ntamark	Type:	Core
Vice-chair:	Stig Clementsen (DOF)			Next Election:	N/A
# of Members:	20			Sub-committees/Workgroups:	Life below water, Circular economy, Supply chain
# of Published Documents:	3				
2024 Key Deliverables		Progress	Comments		
1. Complete and publish the Supply Chains Scope 3 emissions	Complete	Ready for publication, some issues about the document to be discussed in board meeting			
2. Complete and publish the revised ES Code of Practice	Complete	target of end of March			
3. Revise and update the ES self-assessment tool	On Track	Updated completed, will be relaunched with new IMCA Website			
4. Produce guidance on underwater noise and biodiversity net gain	On Track	Biodiversity net gain information note issued 24/06/24, guidance in track Q4			
5. Build upon circular economy guidance with a webinar	Complete	to plan for Q4			
6. Plan an environmental award ceremony in 2024 for our members	Complete	Submissions in Q3 and award given in Q4			

Hot topics for the Board:

Figure 1: Dashboard ESC






Environmental Sustainability Committee

Final Audit Report

2024-11-07

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