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**Minutes** of a meeting of the Association's South American Regional Committee held on 5 April 2024 from 14:00 hrs UTC +1 via videoconference

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Those present or joining via videoconference:

John Chatten	Fugro	Chair
Daniel Marins	Subsea 7	Vice Chair
Richard Purser	IMCA	
Paulo Veronesi	IMCA	
Ali Macleod	IMCA	
Mark Ford	IMCA	

## 1 Review of Meeting Held in Rio 13<sup>th</sup> March 2024

A discussion was held to review the last meeting held in Rio:

- A full report has been produced and circulated to the Committee – to be circulated to the participants
- AV and translation service was of a high quality
- Speakers were all well received with some notable presentation, we thank the Brazilian Navy for their contribution in the Diving session.
- The Brazilian Navy's large contingent, including those who struggle with English, found the translation service extremely useful. Continued collaboration with the Navy is of the highest importance.
- A large contingent of Petrobras attended. Continued collaboration with Petrobras is of utmost importance.
- Further work with the Diving community will be ongoing as a result of the connections made with the IMCA Diving TA – particularly in the delivery of diver training.
- The results from Pull Back Vessel workshop held during the meeting have been directly fed into the work group.

Overall, the meeting was deemed a success, with up to 110 attendees. The committee believes that this is the optimal number, and there are no plans to increase the number of attendees.

## 2 Event Planning - for October in Rio

The next event in October will focus on lifting operations, specifically the challenges faced in the South America Region. Additional planning meetings will be held.

**Action: IMCA/Committee**

### 3 Business development

The BD Team will follow up on connections made at the Rio Meeting, including the Brazilian Navy and potential new IMCA members.

With the next Meeting theme being Lifting operations, the BD team will approach contractors involved in lifting operations in the region.

**Action: IMCA/Committee**

### 4 Any Other Business

- Translation of M117 has been completed and will be published.
- The Lifting & Rigging Committee would like a representative from the SA Region to sit on the Committee
- IMCA attended a Petrobras work shop whilst in Rio, this was well attended by vessel operators and addressed Vessel Assurance issues

**Action: IMCA**

### 5 Summary of action items

Action	Responsible	Target
2.0 Planning for October Regional	IMCA/Committee	Oct. 24
3.0 BD Activity in the Region	IMCA/Committee	Continuous
4.0 Publish translated M117	IMCA	

### 6 Date and location of next meetings

Proposed Thursday 25<sup>th</sup> April 12.00hrs UTM +1 – Teams

 John Chatten (Jul 2, 2024 08:35 ADT)	John Chatten	Jul 2, 2024
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Signed as a true record

Name

Date







# 20240405 - Minutes of meeting

Final Audit Report

2024-07-02

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